

# **Nannies on Call Family/Nanny Agreement**

## **Parents' Information**

**Parents:**

**Family Name**

**Address**

**Contact Numbers:**

**Email:**

## **Nanny Information**

**Nanny:**

**Nanny's Name**

**Address:**

**Contact Numbers:**

**Email:**

## **Children**

**Name:**

**DOB:**

**Name:**

**DOB:**

**Name:**

**DOB:**

## **Agreement**

This Agreement is between **Family Name** (the 'Parents') and **Nanny's Name** (the 'Nanny'), effective **XXX, 2015**. The Nanny agrees to provide care for **Names** (the 'Children') in accordance with the terms of and in return for the compensation set out in this Agreement.

Any amendment to this Agreement must be made in writing and agreed to by both the Parents and the Nanny.

## **Nanny's Work Schedule**

Monday	:00am – :00pm
Tuesday	:00am – :00pm
Wednesday	:00am – :00pm
Thursday	:00am – :00pm
Friday	:00am – :00pm

The Nanny will be guaranteed **XX** hours per week, not including ineligible statutory holidays, sick days and unpaid vacation.

## **Job Description**

Enter in specifics of the job description.

## **Nanny's Compensation**

The Nanny will be paid \$\_\_\_\_\_ gross per hour. The Nanny will be paid twice a month on the 15th and last day of the month. (Semi-monthly)

Overtime: enter the rates for overtime.

## **Vacation**

The Nanny is entitled to 2 weeks paid vacation per contract year (the equivalent of 4% of her gross earnings) to be taken in conjunction with the Parent's vacation.

Any time off requested and approved must be at least one month in advance.

Any additional time that the Parents do not need the services of the Nanny, she will be paid.

## **Sick Days**

Enter the number of sick days.

## **Expenses**

The Parents will reimburse the Nanny for all authorized expenses incurred by the Nanny while caring for the Children which are approved by the Parents in advance.

**Vehicle**

Enter any information about vehicle use. Nanny vehicle? Family vehicle? Please note there are government standards for reimbursement for each province.

**Term and Notice**

The term of this Agreement commences **xxxx, 20xx until xxxx, 20xx**, unless renewed or otherwise extended by agreement of the parties.

Notice: Add details about notice requirements.

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Family Name**

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Family Name**

Nanny's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Nanny's Name**

**The Parents are required to adhere to all the rules pertaining to the Employment Standards Act and Canada Revenue Agency.**